

**Board of Fire Commissioners
East Brunswick Fire District No. 1
Minutes of the Commissioners Meeting
January 22, 2013**

Commissioner Bruce R. Smith called the meeting to order at 7:00 PM in the office of the Board of Fire Commissioners at 680 Old Bridge Turnpike, East Brunswick, NJ 08816.

Attorney Youssouf read the notice by R.S. 10-4, The Open Public Meeting Act, in to the minutes. Notice of time, date, location and agenda of this meeting to the extent then known was duly published at least 48 hours in advance of this meeting by posting in the official newspaper of the Board and by posting on the official bulletin board of the Board of Fire Commissioners.

Roll call:

Commissioner Hoover:	Present
Commissioner McDonald:	Present
Commissioner Mosher:	Present
Commissioner Smith:	Present
Commissioner Whalen:	Present

Legal Report:

Attorney Youssouf read the budget Resolution, page 12 of the 2013 annual budget, into the minutes for the record. A copy of the budget is attached to the minutes.

Commissioner McDonald made the motion to adopt the Resolution as read into the minutes and Commissioner Whalen seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald.....aye/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted.

Attorney Youssouf asked if any members of the Board or assembled public had any questions or concerns about the 2013 budget.

Being no questions were asked or concerns brought forward, Commissioner Whalen made the motion to adopt the 2013 annual budget and Commissioner McDonald seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald.....aye/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted. The necessary documents were signed by Commissioner Hoover and George Lang, accountant to the Board will prepare the budget and documents to be sent to the State on Wednesday, January 23, 2013.

Attorney Youssouf gave Sheryl the ballot content and questions that need to be placed on the ballot and will be sent to the printer.

Attorney Youssouf also gave Sheryl a copy of the Resolution approving the temporary budget for 2013 and a copy of that resolution will be placed with the minutes of the January 8th meeting.

Commissioner Smith stated that we gave H&S Construction the payment that they were looking for and promised that they would be back to address the problems and concerns that we have and since then nothing has been done. They will not get another cent from the Fire District until everything has been completed, all of the liens have been satisfied and this Board is content with the outcome of all issues. He informed Attorney Youssouf to start these lien hearings as soon as possible and let's get this over with. It has gone on for too long. I want some action taken and I want it now.

Commissioner Hoover made the motion to adopt the corrective action plan that was given to them tonight by the attorney for the 2012 audit report. Commissioner McDonald seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald.....aye/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen...aye. The motion was approved and accepted.

Safety Officer Report:

Safety Officer Hoover reported that we are still waiting on the helmet lights and the all of the masks have been received and given out. The blood borne pathogens drill is going to be done with District 3 and the mask fit testing has been set up there are no changes is cost to that.

Commissioner Smith stated that the building is getting done, they are there working every day. They are still trying to find the water leak. We would like to get it done by March 1st, but as soon as they fix one thing they find three more things that need to be taken care of, the place is just a nightmare.

Commissioner Hoover stated that he has ton of pictures that need to be downloaded for proof when we go to court with H&S Construction showing all of the mistakes that were made during construction.

Treasurers Report:

Commissioner McDonald stated that he spoke to Gerry about the debt schedule payment that he prepared and was sent over to Mr. Neely. They both agree that this would be a schedule that the district can work with and the interest will be low when Mr. Neely goes to do the bonding for us.

Commissioner Hoover made the motion to accept the report of the Treasurer and reported that there are no outstanding invoices with anything to address. Commissioner Whalen seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald.....aye/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted.

Commissioner Mosher made the motion to approve the proposal submitted by Enterprise Networking for the licenses on computers and servers. Commissioner Smith seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald.....aye/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted.

Minutes:

Correspondence:

Public:

Old Business:

Commissioner Hoover stated that the service was done on the generator at Civic Center; however they recommend that we do a CCV heater and insulation wrap because there was a lot of condensation built up on there. They gave me an estimate price of \$479.30.

Commissioner Mosher made the motion to approve Cooper Power Systems to install a CCV heater and insulation wrap on the generator in the amount of \$479.30 and Commissioner McDonald seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald.....aye/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted.

We also received the yearly preventive maintenance contract from EMR Power who is currently servicing our other three generators. Their price for the year is \$1041.00 and I'd like to contact them to see what it would cost for them to incorporate Civic Center and then find out what Cooper would charge to do all of the generators so that we can compare.

New Business:

Commissioner Smith stated that there is problem with the hardware on six of the doors at Civic Center and I have a price of \$15,169.00 to make all of the repairs that are needed so that the doors function properly. The money will come from the construction money and I was told that the doors that were installed are not made for that kind of hardware, so again H&S Construction did the wrong thing.

Commissioner Hoover made the motion to approve the repair of hardware on six {6} doors at Civic Center firehouse in the amount of \$15,169.00 and Commissioner McDonald seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald...aye/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted.

Commissioner Smith sated that he had Just Carpets come in and give us an estimate on what it would cost to replace the carpeting in the office and give us a price on laminate flooring. The guy gave us three {3} different kinds of laminate, the most expensive being \$3334.00 and the carpeting would be \$1300.00. After discussion the Board felt it best to replace the carpeting with carpet. Commissioner

Smith made the motion to expend \$1300.00 for the replacement carpeting in Sheryl' office and Commissioner Hoover seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald.....aye/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted.

Commissioner Smith also stated that the Chief called him about the new saw that was out for repair and was told it was shot. The Chief have the Forest Fire Service permission to use the saw and when it came back it was not working. They seem to think that there could be a problem with the fuel that we are using. Lt. Prinzo stated that he is going to order a kit to rebuild it and see if that works. The Board needs to speak with the Chief about loaning out equipment.

Commissioner Smith addressed the Board about the performance by the attorney. He feels that Attorney Youssouf is not getting the work done in a timely manner and would like to speak with him about it. I also think that we should look into the possibility of speaking with a new and younger upcoming fire district lawyer just so we know that we have a backup out there should we need it.

The Board of Fire Commissioners also discussed the concrete pads at Civic Center and how they are still cracking and so is the asphalt. Commissioner Mosher stated that this is a definite design flaw and it is because of the flexing. Maser Construction is to blame for this and they need to make good on it. I think we need to get another engineer out here to prove to them that they are at fault on this.

Commissioner Smith stated that he is meeting with the Town Council about the re-connect bill for the sewer system at Civic Center that Mr. Neely sent. That will be taken care of.

Commissioner Hoover stated that he met with the woman who runs the Homeowners Association at Carriage Square and she inquired about them being able to hold their quarterly meetings in the firehouse. Commissioner Hoover stated that they are our neighbors and I don't see any problem with it.

Commissioner Smith also stated that we need to start making a plan for the new radios that we're going to need when this system changes over. I do not want to make any decisions for used or old stuff; if we need to replace the radios then I want it to be new. The Fire Company can keep their radios we don't need them to donate anything to the district; we need to start getting a hold of these issues.

Being no further business was brought before the Board, Commissioner Mosher made the motion to adjourn the meeting and Commissioner McDonald seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald.....aye/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted and the meeting of January 22nd, 2013 was adjourned at 8:40 PM.

Respectfully submitted,

Frederick J. Hoover, Jr. Clerk
Board of Fire Commissioners

East Brunswick Fire District No. 1

File: Minutes Work Shop meeting Jan. 22, 2013

ROLL CALL VOTE TALLY SHEET
BOARD OF COMMISSIONERS
EAST BRUNSWICK, NJ 08816

MEETING DATE: 1-22-12
CALLED TO ORDER AT: 7:00pm
BY: Catherine Surin

ATTENDANCE:

HOOVER Present ^{Wosh} MARCINIAK Present McDONALD Present SMITH Present WHALEN Present

QUESTION Motion to Adopt 2013 Annual Budget

HOOVER Y ^{Wosh} MARCINIAK Y ^(W) McDONALD Y SMITH Y WHALEN Y

QUESTION Motion to Amend Resolution

HOOVER Y ^{Wosh} MARCINIAK Y McDONALD Y SMITH (W) WHALEN Y

QUESTION Motion to Amend Res - 2011 Resolution for Part of 2011 Assn

HOOVER (W) Y ^{Wosh} MARCINIAK Y McDONALD Y SMITH Y WHALEN Y

QUESTION Motion to Amend Account Through Part of Assn Bill

HOOVER (W) Y MARCINIAK Y McDONALD Y SMITH Y WHALEN Y

QUESTION Motion to Amend Resolution concerning Security of Computer

HOOVER Y ^{Wosh} MARCINIAK Y McDONALD Y SMITH (W) WHALEN Y

QUESTION Motion to Amend Resolution concerning 1 year term
SMITH - BALANCE

(10) Hoover Y ^{Mark} MARCINIAK W McDONALD Y SM SMITH Y WHALEN W

QUESTION How to ~~1500~~ ~~1000~~ on Gun SM 2 - 477.30.

(11) Hoover W MARCINIAK Y ⁽²⁰⁾ McDONALD Y SMITH W WHALEN W

QUESTION How to ~~1500~~ ~~1000~~ on Gun SM 2 - 477.30.
How to ~~1500~~ ~~1000~~ on Gun SM 2 - 477.30.

(12) Hoover Y ^{Mark} MARCINIAK Y ⁽²⁰⁾ McDONALD Y SMITH Y WHALEN Y

QUESTION How to ~~1500~~ ~~1000~~ on Gun SM 2 - 477.30.
How to ~~1500~~ ~~1000~~ on Gun SM 2 - 477.30.

(13) Hoover Y ^{Mark} MARCINIAK Y McDONALD Y ⁽¹⁰⁾ SMITH Y WHALEN Y

QUESTION How to ~~1500~~ ~~1000~~ on Gun SM 2 - 477.30.
How to ~~1500~~ ~~1000~~ on Gun SM 2 - 477.30.

(14) Hoover Y ^{Mark} MARCINIAK Y ⁽¹⁰⁾ McDONALD Y SMITH Y ² WHALEN Y

QUESTION _____

HOOVER _____ MARCINIAK _____ McDONALD _____ SMITH _____ WHALEN _____

ADJOURN: _____