

**Board of Fire Commissioners
East Brunswick Fire District No. 1
June 21, 2011**

Commissioner James Whalen, chairman, called the meeting to order at 7:10 PM in the meeting room of the Board of Fire Commissioners at 5 Pine Street, East Brunswick, NJ 08816.

Commissioner Whalen read the notice by R.S. 10-4, The Open Public Meeting Act, into the minutes. Notice of time, date, location and agenda of this meeting to the extent then known was duly published at least 48 hours in advance of this meeting and by posting in the official newspaper of the Board and by posting on the official bulletin board of the Board of Fire Commissioners.

Roll call:

**Commissioner Hoover: Present
Commissioner Marciniak: Absent
Commissioner McDonald: Absent
Commissioner Smith: Present
Commissioner Whalen: Present**

**** For the record, Commissioner Marciniak arrived at the meeting at 7:45 PM. ****

Commissioner Whalen made the motion to authorize the purchase of one black and white printer {\$929.06} and four desktops {\$5,004.00} for the inspection staff as well as a cyan color cartridge and electric jack for the trailer not to exceed \$600.00. Commissioner Smith seconded the motion.

**Roll call: Commissioner Hoover.....aye/Commissioner Marciniak.....absent/
Commissioner McDonald....absent/Commissioner Smith.....aye/Commissioner Whalen...aye. The motion was approved and accepted.**

Commissioner Smith made the motion to authorize the purchase of four {4} additional Scott bottle assemblies from NJ Fire Equipment and the items from Metuchen Mower on quote #32240 in the amount of \$288.00. Commissioner Whalen seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner Marciniak...absent/Commissioner McDonald....absent/Commissioner Smith.....aye/Commissioner Whalen....aye. The motion was approved and accepted.

Commissioner Whalen made the motion to authorize the payment of PO#11-00137 in the amount of \$1416.16, invoice #90594311 to Motorola and Commissioner Smith seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner Marciniak...aye..../Commissioner McDonald....absent/Commissioner Smith.....aye/Commissioner Whalen....aye. The motion was approved and accepted.

Commissioner Smith made the motion to authorize the repairs and/or purchase of the items on the attached sheet from Asst. Chief Twomey. \$150.00 from Motorola for replacement antenna rods for various vehicles, heavy duty shelving for the basement of the Commissioner's office not to exceed \$300.00, replacement coolant/windshield washer reservoir for the old pickup truck {711} for \$45.00,

Chief cars detailed \$500.00, replace the siren speaker on 707 for \$350.00, dome lights on 702 \$300.00, \$140.00 for T-709 one of the door panels was crushed due to a scott regulator dropping down, and to get an estimate for 702 and 704 electronic sirens repaired. Commissioner Whalen seconded the motion.

Roll call: Commissioner Hoover....aye/Commissioner Marciniak....aye/Commissioner McDonald....absent/Commissioner Smith....aye/Commissioner Whalen....aye. The motion was approved and accepted.

Commissioner Whalen made the motion to authorize the repairs to 707 by Lee's Emergency Equipment pending question to the attorney about needing two more quotes because of the cost. Commissioner Hoover seconded the motion.

Roll call: Commissioner Hoover....aye/Commissioner Marciniak...aye/Commissioner McDonald...absent/Commissioner Smith..aye/ Commissioner Whalen...aye. The motion was approved and accepted.

Conference call was made to Attorney Youssouf and the repairs to the truck can be made without additional quotes being needed, this is an insurance claim.

Commissioner Whalen made the motion to amend the motion from the June 6th meeting to approve up to \$700.00 for marine batteries to include the extra money for bottom coating and supplies as needed to accomplish as the batteries are not as expensive as first thought. Commissioner Smith seconded the motion.

Roll call: Commissioner Hoover....aye/Commissioner Marciniak...aye/Commissioner McDonald....absent/Commissioner Smith....aye/Commissioner Whalen....aye. The motion was approved and accepted.

Commissioner Hoover made the motion to authorize the executive secretary to expend an amount not to exceed \$500.00 between meetings for essential office equipment/supplies but not limited to copy paper, toner cartridges parts and/or service and office supplies. Commissioner Whalen seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner Marciniak....aye/Commissioner McDonald....absent/Commissioner Smith....aye/Commissioner Whalen....aye. The motion was approved and accepted.

Being no further business was brought before the Board, Commissioner Whalen made the motion to adjourn the meeting and Commissioner Marciniak seconded the motion.

Roll call: Commissioner Hoover....aye/Commissioner Marciniak....aye/Commissioner McDonald...absent/Commissioner Smith....aye/Commissioner Whalen...aye. The motion was approved and accepted, the meeting of June 21, 2011 was adjourned at 8:50 PM.

Respectfully submitted,

*Frederick J. Hoover, Jr., Clerk
Board of Fire Commissioners*

East Brunswick Fire District No. 1

FJH/sk

File: Minutes from work shop mtg. June 21, 2011

Chloe Monahan
7:45.

ROLL CALL VOTE TALLY SHEET
BOARD OF COMMISSIONERS
EAST BRUNSWICK, NJ 08816

MEETING DATE: 6-21-11
CALLED TO ORDER AT: 7:10 PM
BY: Chairman Lutz

ATTENDANCE:

HOOVER Present MARCINIAK _____ McDONALD _____ SMITH Present WHALEN Present

QUESTION Motion to Approve Purchase 1 B/W Printer & 4 Desks for Insp Staff
AS WELL AS CYAN CARTON & 122 TAP R TRAILER W/ \$600

HOOVER Y MARCINIAK ABS McDONALD ABS SMITH (2A) YES WHALEN (2A) YES

QUESTION Motion to Approve Purchase - Additional
for Quote 32240 - \$1238.00

HOOVER Y MARCINIAK Y McDONALD ABS SMITH (2A) YES WHALEN (2A) YES

QUESTION Motion to pay \$11-00137 in Amount of Invoice #1111 \$1,416.16

HOOVER Y MARCINIAK Y McDONALD ABS SMITH (2A) YES WHALEN (2A) YES

QUESTION Approve Purchase of 707 by Lee's Remodeling
AS 'OK'S' ON SHEET - Motion \$150 M. - to cover
300 for showing. W/ for new 711-245. CHIEFS CARS DETAIL \$500; SIMON 701-350. Lenses R
702 Mini BARS - \$300, 140 Additional for T-709 DASH, SUND & ESTIMATES 704 & 702 CLEARANCE

HOOVER Y MARCINIAK Y McDONALD ABS SMITH (2A) YES WHALEN (2A) YES

QUESTION Motion to Approve Purchase of 707 by Lee's Remodeling
QUOTES BEING NEEDED -

HOOVER Y MARCINIAK Y McDONALD ABS SMITH (2A) YES WHALEN (2A) YES

QUESTION Approve Motion for 6/6 Months Approval up to \$700 for
BATTERIES TO INCLUDE THE EXTRA MFG & BATTERY COSTS & SUPPLIES
REPAIRS TO ACCOMPLISH, AS BATTERIES NOT AS EXPENSIVE AS IT IS

HOOVER Yes MARCINIAK Yes McDONALD Ans SMITH Yes WHALEN Yes

QUESTION Notes to Ann Lee say to expand not to become ~~200~~ ^{in amount.} ~~200~~ ^{500.} Between
MTGS for essential office equip/supplies inc but not limited to copy/mf
then cars, pens/services, and office supplies.
HOOVER Yes MARCINIAK Yes McDONALD Ans SMITH Yes WHALEN Yes

QUESTION ~~Notes to Ann Lee say to expand~~

HOOVER Yes MARCINIAK Yes McDONALD Ans SMITH Yes WHALEN Yes

QUESTION Meeting to Ann Lee 8:50 PM.

HOOVER _____ MARCINIAK _____ McDONALD _____ SMITH _____ WHALEN _____

QUESTION _____

HOOVER _____ MARCINIAK _____ McDONALD _____ SMITH _____ WHALEN _____

QUESTION _____

HOOVER _____ MARCINIAK _____ McDONALD _____ SMITH _____ WHALEN _____

ADJOURN: _____

ASST CHIEF REPORT

- 712 is back from repair/tire shop. It runs and drives perfectly now.
- The old bar light was removed off of Car 741. The antennas were repaired and replaced and the roof was cleaned. Please authorize two new headlight housings for the car, and it will also need four new tires. Gary will take care of this as soon as the car is back from the lighting work. Don't have a total cost on this but somewhere around \$700.00 for everything.
How many housings - Vendor?
- The safety officer's vehicle seat cushion cover will cost about \$200.00 total. Would like to get this authorized. *OK*
- Portable radio batteries on 706 are four years old and need replacements. Will need to order ten of these. 711, 712, 751, and 705 need replacements also.
NO COST HOLD
- Need to order replacement antenna rods for various vehicles. These are the short six inch car antennas. Used the last two on 741. These should not be more than \$150.00 total. *OK Notes*
- Would like to order (2) heavy duty shelves for basement of comm office, to place SPARE SAW, and HURST PUMP, and broken equipment waiting on parts. \$300.00 total
HOLD
- Need replacement Coolant / Windshield washer reservoir for the old pick up. This is about \$45.00. It is cracked. *2004 OK*
- Would like to get the two chief's car detailed for photos. They both need a coat of wax. *\$250 EA OK*
- Would like authorization to have the photographers coat lettered with his name and photo unit. *HOLD*
- The siren speaker that was damaged on 707 will have to be replaced. This is a special dual feed siren speaker which has to be specially ordered. This is

not something Lee will be able to order. It is not made any more.
KALDOR has one and I would like permission to get it. It will cost about
\$350.00. This is the only one I have been able to locate. OK

- I would like permission to order a dash mount computer mount for 701. We need to get the computer back in the truck. I don't have a cost on this. Maybe \$300.00? How
- Brush truck 703: Would like permission to have PL change the bar light out that we bought. This should be no more than \$300.00 and will pull some work off of myself and Pres. Kramer. How.
- I forgot to include domes for the side bar lights on 702 that were approved last month. These will total about \$300.00. MIN BAM - OK
- 709 is in for repair. One of the door panels is crushed in due to a scott regulator dropping down. Would like to get this repaired. I believe the part is roughly \$140.00. OK
- Need permission to have the electronic siren on 702 repaired, along with the one from 704. I have spares in place now. OK TO ESTIMATE -
- Fred, please authorize (10) pager belt clips to replace those marked "officer". PAGING SYSTEM?
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Meeting agenda for June 21, 2011

Items for discussion

Repair estimate for the boat prop needs to be approved I will check with Joe Wolff-

Estimate from Lee's for the repairs to 707 needs to be approved I will check with Joe Wolff-

Is it ok to pay Silvio? I know there was a question about Vinnie's computer - NO = MUST CHANGE BILL

I have not heard from Asst. Chief Twomey on the status of the two bills from the last meeting for NJEV and Motorola, they are on the pile of paperwork. NEED NEED QUIT.

He also has not informed me of any of the vendors that he wants to use for the ordering of the list of items he requested at the June 6th meeting. NOT AT MEETING HOLD

If you see Jack Kramer, I need to know if he ordered the marine batteries for the boat from D&A and if he has the bill. Also ask him to give me the building report from the June 6th meeting please. will do this week

The minutes from that meeting are done and in the book ready to be approved.

I just received the list of apparatus with a brief description from the Chief to send to the insurance company tomorrow. OK